

APPLICATION FOR BUILDING PERMIT
Department of Building & Zoning
City of Woodstock (815) 338-4305

TO BE COMPLETED BY APPLICANT

DATE: OWNER: GENERAL CONTRACTOR: Estimated Cost of Construction \$

BUILDING/SITE LOCATION INFORMATION
SITE ADDRESS: TOWNSHIP: LOT: SUBDIVISION: UNIT: PROPERTY INDEX NO:

This is an application for (check one)
New construction Remodeling Addition Other

The proposed building use is (check one)
Single-Family Detached Single-Family Attached Multi-Family
Commercial Industrial Institutional

RESIDENTIAL APPLICATION
# of dwelling units: # of rooms: # of bedrooms:
Basement: Yes No
Garage: attached detached
Square footage of building:
Square footage of garage:
Total square footage of bld. and gar.

COMM./INDUST./INST. APPLICATION
# of tenant spaces:
Basement: Yes No
Square footage of first floor:
# of stories:
Total square footage:

ELECTRICAL PLUMBING
Contractor: License #: Service Size:
Contractor: License #: Water Service Size: Water Meter Size:

HEATING AIR CONDITIONING
Contractor: # of units:
Contractor: # of units:

I hereby guarantee that the proposed work described with this application and with the accompanying plans and drawings will be completed in accordance with the requirements and Building Codes of the City of Woodstock.

Signature: Address: City/State/Zip: Email: Day Phone: Mobile Phone:

FOR OFFICE USE ONLY

This permit is issued based upon the information contained in this application and in the accompanying plans and drawings. Any revision to these plans for the proposed construction must be approved by the City of Woodstock. This permit shall include all requirements attached as part of the permit review report and shall also include the conditions listed on the reverse side of this form.

PERMIT NO. ADDRESS:
DESCRIPTION OF USE: ZONING DISTRICT & USE:
NUMBER OF UNITS:
REMARKS/CONDITIONS:
APPROVED BY: DATE:

BULIDING PERMIT FEES	\$	01-00-2-324
SCHOOL IMPACT FEE	\$	72-00-0-212
LIBRARY IMPACT FEE	\$	09-00-2-383
PARK IMPACT FEE	\$	13-00-2-383
STREET IMPACT FEE	\$	82-00-2-385
POLICE	\$	82-00-2-384
FIRE/RESCUE	\$	72-00-0-220
WATER METER PURCHASE	\$	60-00-3-373
SEWER CONNECTION FEE	\$	62-00-3-376
WATERCONNECTION FEE	\$	62-00-3-376
CONSTRUCTION WATER FEE	\$	60-00-3-371
STORM WATER MANAGEMENT PERMIT FEE	\$	01-00-2-326
RIGHT-OF-WAY OPENING FEE	\$	72-00-0-217
OTHER	\$	
TOTAL FEES FOR THIS PERMIT	\$	

Office Job Folder Assessor Applicant

## **CONDITIONS OF PERMIT APPROVAL CITY OF WOODSTOCK**

### **EXPIRATION AND COMPLETION OF WORK**

This permit shall automatically expire and become null and void, without further notification, if a substantial start of construction (as determined by the City of Woodstock) is not made within six (6) months of the date of issuance, if substantial progress for completion (as determined by the City of Woodstock) is not made within one (1) year of the date of issuance, or if the work is not completed within two (2) years from the date of issuance.

### **ALTERATION AND CHANGE IN PLANS**

No alterations or changes shall be made in the approved construction plans without first obtaining specific approval from the City of Woodstock. No alterations of any kind shall be made to any existing building without first obtaining approval from the City of Woodstock.

### **CONFORMANCE TO CITY REGULATIONS**

The applicant shall be responsible for the completion of all work authorized with this permit, in compliance with all regulations of the City of Woodstock.

### **FINAL INSPECTION AND OCCUPANCY**

No portion of the work authorized by this permit shall be occupied before the City of Woodstock has performed a final inspection and has issues a separate Certificate of Occupancy. Once approved for occupancy by the City of Woodstock, the use of the building shall not be changed until a new Certificate of Occupancy has been issued.

### **BUILDING INSPECTION PROCEDURES**

During the course of construction of the work authorized by this permit, the following minimum inspections must be made by the City of Woodstock. The applicant is required to provide the street address and building permit number when requesting an inspection and is required to provide a minimum of 24 hours (excluding holidays and weekends) advance notice when requesting any inspection. The City of Woodstock will require payment of an additional inspection fee when inspections must be repeated due to improper construction or failure to correct previously noted changes.

### **MINIMUM INSPECTION REQUIREMENTS**

1. Footing subgrade prior to pouring concrete
2. Wall pre-pour
3. Foundations prior to backfilling
4. Underground plumbing
5. Pre-pour inspection prior to pouring floor
6. Electrical service
7. Water and sewer service connections and installation
8. Framing, plumbing and electrical prior to insulation or closing walls
9. Site grading and exterior details (including public sidewalks)
10. Final inspection of all completed work

**TO SCHEDULE AN INSPECTION, CONTACT THE BUILDING & ZONING DEPARTMENT AT (815) 338-4305, AT LEAST 24 HOURS IN ADVANCE. BUILDING SITE ADDRESS AND PERMIT NUMBER ARE REQUIRED IN ORDER TO REQUEST AN INSPECTION**